

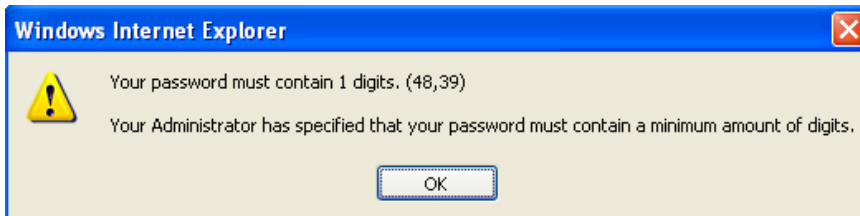
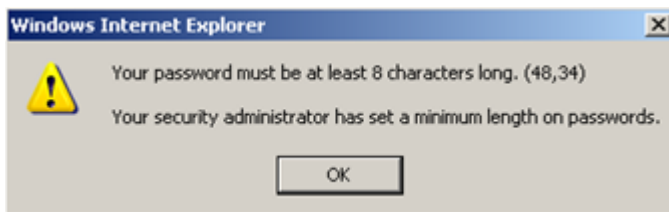
VISION Password Requirements Change

The minimum requirements for new VISION passwords is changing on October 1st, 2008. When current passwords expire, the standard for new passwords will take effect. The only change is that the minimum length has increased from 6 characters to 8.

Password Requirements:

- Must be at least 8 characters long
- Must contain at least one digit
- Expires every 90 days

If the new password you chose does not meet one of the first two requirements, you will get one of the following error messages.



If you would like to proactively change your password, you may do so by following the steps below:

1. Login to VISION
2. Click on **Change Password** located toward the bottom of the left-hand menu
3. Enter your current password, your new password, and your new password again as a confirmation

As a reminder, your VISION Reporting password is copied over from the previous days VISION Production.

As always if there are problems or questions, please contact VISION Finance Support at 802-828-0407, Option 2 or VISION-helpdesk-FIN@state.vt.us